

THE UNIVERSITY of TENNESSEE | 
Graduate and International Admissions
REQUEST FOR CHANGE OF GRADUATE PROGRAM

Please read the following instructions carefully prior to submitting the change of program:

1. **If you are completing this Request for a Change of Graduate Program in order to pursue a degree for a program in which you have not been admitted, you must submit the attached form and be admitted into the new program prior to submitting an Application for Graduation or Admission to Candidacy within that program.**
2. Complete the biographical portion of the form completely. Make sure that your address, phone number, and UTK email address are all listed.
3. Complete your present degree information. If you are applying for admission to a new department, you will need to have a departmental signature on your Change of Program Form.
4. Complete the section titled “Current Changes in Admission.” You **MUST** include a concentration on this form (unless no concentrations exist in your department.) Information on concentrations are available online in the Online Graduate Catalog, or inquire within your department for more details.
5. Submit any additional application materials, transcripts, or test scores required for your proposed change.
6. International students should contact the Center for International Education to discuss their academic plans with an advisor.

Submit this form in person or by mail to the following address

The University of Tennessee
Office of Graduate and International Admissions
201 Student Services Building
Knoxville, TN 37996-0230

This form may also be faxed to:

(865) 974-6541

Next Steps:

Your academic history will be reviewed and sent to the department for review. After the review process you will be contacted by mail of the result.

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Student ID# _____

 (Last Name) (First Name) (Middle Name)

 (Mailing Address)

 (City) (State) (Zip Code)

E-Mail

Telephone # (_____) _____

Visa Type (if applicable):

F1 J1 H1 Other _____

Advanced degree(s) granted by The University of Tennessee
 and Date(s):

Current Academic Program:

 (Degree/Certificate)

 (Graduation Term) (if known)

 (Major)

 (Last Date in attendance at UT)

 (Releasing Major Department Head's Signature)

No signature is needed if you are changing from non-degree to
 a degree program or from one degree to another in the same
 department.

FOR OFFICE USE ONLY

Request Form Received _____

UT Transcript _____

Transfer Form _____

GRE Scores _____

V. _____ Q. _____ An. _____ Subj. _____

Referred to: Date Sent _____ Returned _____

Admitted _____ Denied _____ NAT _____

New Academic Program:

Effective _____ Term _____ Year

 (Degree/Certificate)

 (Major)

 (Concentration)

 (Graduation Term (if known))

 (Student's signature) (date)

No action is taken until a file is complete