

2008-2009 ADMISSION GUIDE FOR GRADUATE INTERNATIONAL STUDENTS

GRADUATE & INTERNATIONAL ADMISSIONS • THE UNIVERSITY OF TENNESSEE

The University of Tennessee is the official land-grant institution for the State of Tennessee. It is a comprehensive institution offering a wide range of graduate and undergraduate programs leading to bachelor's, master's and doctoral degrees. More than 5,600 graduate and professional students are enrolled both on and off campus. Undergraduate enrollment is approximately 20,000.

The University welcomes applications for admission from all countries and encourages students to examine and compare the many educational opportunities available in the University of Tennessee. For more information, visit our website at <http://www.utk.edu> and browse the *Graduate Catalog* at: <http://diglib.lib.utk.edu/dlc/catalog/g2007.htm>.

ADMISSION CALENDAR

The following deadlines are critical for the success of your application. Many departments have early application deadlines, so please check with the department responsible for the program to which you intend to apply. Please pay close attention to the following deadlines:

FOR ENTRY	FALL	SPRING
Deadline for Submission of Application and \$35 Application Fee	Feb. 1	June 15
Deadline for File Completion and Admission Decision	May 15	Oct. 1

ADMISSION REQUIREMENTS

U.S. Degree holders must have earned a minimum of 2.7 out of a possible 4.0 GPA or a minimum of 3.0 during the senior year of undergraduate study. Applicants with previous graduate work must have a grade point average of 3.0 or above on a 4.0 scale or equivalent on all graduate work. Individuals with degrees from foreign institutions must have earned a minimum of 3.0 on a 4.0 scale or other equivalent to a 'B' average on all undergraduate work, and the equivalent to a B+ on all graduate work.

UNIVERSITY SERVICES

The **Center for International Education (CIE)** provides an orientation program for new international students at the beginning of each semester. CIE also provides advisors to discuss questions related to immigration regulations and personal matters.

Information on **University housing** can be viewed on the internet at: www.uthousing.utk.edu.

RULES, POLICIES, FEES, AND PROGRAMS
DESCRIBED IN THIS GUIDE
ARE SUBJECT TO CHANGE

NOTES FOR INTERNATIONAL APPLICANTS

- The Office of Graduate & International Admissions offers **official** admission to graduate applicants. Notices concerning admission that do not come from the Office of Graduate & International Admissions do not imply official admission to the University.
- Your application will be considered and reviewed **ONLY** after receiving ALL OFFICIAL documents and required test scores.
- Applicants are responsible for determining whether the Office of Graduate & International Admissions has received all materials. For inquiries, please email: graduateadmissions@utk.edu.
- All application materials received by the University of Tennessee become the property of the university and will not be returned.
- International students may not enroll as non-degree students.
- Deadline dates are strictly observed for receipt of applications and for admission decisions.
- Applicants must inform the Office of Graduate & International Admissions of any change in their desired entry date.
- Students meeting all admission requirements of the UT and wishing to enter or remain in the United States on an F-1 visa will be mailed a Certificate of Eligibility (Form I-20). This form is used to obtain a visa from a United States Consulate. Students on the University's Exchange Visitor Program will be mailed a Form DS-2019 to be used in obtaining a J-1 visa. Students intending to obtain a J-1 visa or those already in the United States in J-1 status should notify the admissions office as soon as possible if a DS-2019 is required. A student will not be issued both an I-20 and a DS-2019.
- The University will not authorize an I-20/DS-2019 form until full admission has been granted, documented evidence of financial resources has been received, and all previous academic degree confirmations have been received.
- The University will not enroll any student who has not been approved initially or for transfer by the United States Citizenship and Immigration Service (USCIS) to attend the UT.

ENGLISH LANGUAGE REQUIREMENTS

The language of instruction at the University of Tennessee is English, except in cases of advanced foreign language classes. Applicants whose native language is not English are required to take and pass the Test of English as a Foreign Language (TOEFL). Passing marks are **550 for paper-based test, 213 for computer-based test or 80 for internet-based test (iBT) with a minimum score of 20 in each sub-section**. Passing marks for the IELTS are 6.5. Official scores must be received directly from the Educational Testing Service.

ENGLISH LANGUAGE REQUIREMENTS (cont.)

The score must be no more than two years old from the requested date of entry.

Applicants who have received a degree from an accredited U.S. institution in the past two years are exempt from the TOEFL requirement.

TOEFL information may be obtained from:

**Educational Testing Service
Princeton, NJ 08540 USA
1-609-921-9000
www.toefl.org**

ENGLISH PROFICIENCY

Non-native English speakers must pass an English proficiency examination given by the University prior to initial registration. Students whose performance on the examination indicates a need for additional English study must enroll immediately for English 121 - *English Grammar Review for Non-Native Speakers* (or another course assigned by the English Department) for undergraduate credit and pass with a grade of C or better. Students may not take more than 9 additional hours of coursework while enrolled in English 121. Students whose scores indicate that they are not prepared to enter English 121 will be referred to a program of intensive English study prior to enrolling in an academic program.

Graduate teaching assistants (GTA) whose native language is not English must pass an oral test in English (the SPEAK test) before they can be assigned to classroom duties. The SPEAK test is administered on campus by the Graduate School (<http://gradschool.utk.edu/default.shtml>). Scores from the Test of Spoken English (TSE) may be accepted in place of the SPEAK test.

FINANCIAL INFORMATION

Costs

Before admission can be completed, an applicant must document availability of sufficient funds for the first 12 months of studies. The amount required for the 2007-2008 year is \$30,402, and is subject to change. This excludes summer enrollment.

NOTE: The University of Tennessee cannot assume financial responsibility for international students.

2007-2008 Estimate of Expenses

Tuition	\$18,920
Program Fees	500
Technology Fee	200
Facilities Fee	360
Health and Accident Insurance	1037
Books and Supplies	1,350
Meals/Food	3,000
Housing	3,650
Transportation Fee	52
Miscellaneous	2,500
TOTAL FOR 12 MONTHS	\$31,569*
Extra expense for spouse	6,000
Extra expense for each child	4,000
Students attending the summer semester will need to provide an additional	\$10,500

*NOTE: This is a relatively conservative budget for a student who budgets carefully and is willing to share living quarters with another student. While some students may need less money, others find that they spend more than this amount. This estimate does not include the cost of international travel or operating an automobile.

Assistantships

Scholarships in the forms of Graduate Teaching Assistantships (GTA), Graduate Research Assistantships (GRA) and Graduate Assistantships (GA) are awarded on a competitive basis through many departments and colleges. Full assistantship generally covers the tuition cost, and offers a monthly stipend. For information, please contact the academic department directly.

TO APPLY FOR ADMISSION

To apply for admission, an international applicant must submit the following items 1 - 6 directly to:

**The Office of Graduate & International Admissions
201 Student Services Building
The University of Tennessee
Knoxville, Tennessee 37996-0230**

1. Completed Application for Admission Form using your name as it appears on all official documents.
2. **\$35 non-refundable application fee.** Payment should be made in United States dollars by either a cashier's check, money order, or a personal check **payable to the University of Tennessee.** If payment is by personal check, the check must be drawn on a United States bank to be honored in U.S. currency. Checks drawn on overseas banks are not accepted. International money orders are suggested. **Attach fee with application. If fee is not attached, the application will not be processed.**
3. **Official or attested university records, with certified translations if the records are not in English. Notarized copies are not considered official.**
4. **TOEFL (Test of English as a Foreign Language) score** for any applicant whose native language is not English.
5. **Documented evidence of financial resources** sufficient to support the student for 12 months of study. If applying online, the form will be emailed to you with your confirmation. Otherwise this form is available on our website at http://admissions.utk.edu/graduate/forms/financial_statement_2007.pdf The Office of Graduate & International Admissions must receive the documented evidence of financial resources before full admission is granted and an I-20/DS-2019 is issued.
6. **If required by the academic program, GRE or GMAT scores** must be officially reported by the testing organization. Refer to The Graduate Catalog (online) <http://diglib.lib.utk.edu/dlc/catalog/g2007.htm> for information on programs requiring GRE or GMAT scores.

Submit Item 7 directly to the office of the academic program to which you are applying.

7. **Additional program requirements**, such as departmental application forms, reference letters or rating forms. Contact the academic program for information about additional requirements.

CONTACTS:

Graduate & International Admissions

201 Student Services Building
Knoxville, TN 37996-0230
(865) 974-3251 / (865) 974-6541 FAX
web address: <http://admissions.utk.edu/graduate/>
Email: graduateadmissions@utk.edu

The Graduate School

111 Student Services Building
Knoxville, TN 37996-0211
(865) 974-2475 / (865) 946-1090 FAX
web address: <http://gradschool.utk.edu/>
Email: gradschool@utk.edu

Center for International Education

1620 Melrose Avenue
Knoxville, TN 37996-3531
(865) 974-3177 / (865) 974-2985 FAX
web address: <http://web.utk.edu/~globe>
email: cie@utk.edu

English Language Institute

907 Mountcastle Street
Knoxville, TN 37996-4530
Phone: (865) 974-3404 / (865) 974-6383 FAX
web address: <http://www.outreach.utk.edu/ELI/>
Email: eli@tennessee.edu

Apply online!

You may also apply online. Please go to:
<http://admissions.utk.edu/graduate/apply.shtml>
